

Message Text

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44

ACTION EUR-12

INFO OCT-01 ISO-00 EB-07 RSC-01 /021 W

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R 161523Z DEC 74

FM AMEMBASSY BERN

TO SECSTATE WASHDC 9979

INFO USDOC WASHDC

AMCONSUL ZURICH

UNCLAS BERN 4685

USDOC

E.O. 11652: N/A

TAGS: BEXP SZ

SUBJECT: ELECTRONICS TRADE MISSION - JAN 27-FEB 5, 1975

REF: ZURICH 0704

1. ANTICIPATE FOLLOWING EXPENSES FOR ELECTRRONICS TRADE MISSION.

2. PRINTING: IT IS CHEAPER TO PRINT A BROCHURE WITH COVER
THAN TO PRINT AND INSERT A FILLER FOR THE COVERS PRINTED BY
USDOC. ACCORDINGLY THE USDOC COVERS HAVE BEEN PLACED IN
STORAGE AND WILL NOT BE USED FOR THIS MISSION. COST OF
PRINTING APPROXIMATELY DOLS 400.

3. ZURICH AIRPORT HILTON HOTEL: USE OF CONFERENCE ROOM FOR TWO
DAYS AND REQUIRED RECEPTION SUITE FOR FIVE DAYS WILL APPROXIMATE
DOLS 450.

4. MAILING: EXPECT MAILING OF PRELIMINARY ANNOUNCEMENTS
(ALREADY DONE) AND MISSION BROCHURES (JANUARY 6) TO COST
APPROXIMATELY DOLS 100.

5. TELEPHONE: EXPECT TO HAVE INCURRED APPROXIMATELY DOLS
350 IN TELEPHONE CHARGES RECRUITING AND ARRANGING APPOINTMENTS
FOR MISSION MEMBERS.

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6. SERVICES: ANTICIPATE USING PERSONNEL OF THE

EMBASSY AND THE ZURICH CONSULATE AND EXPECT TO INCUR APPROXIMATELY DOLS 300 FOR PER DIEM AND TRAVEL COSTS.

7. TRANSPORTATION: ANTICIPATE EXPENDITURE APPROXIMATE DOLS 100 FOR LOCAL TRAVEL. DOES TRAIN OR BUS TRAVEL ZURICH-BERN-ZURICH COME OUT OF FUNDS ALREADY ALLOCATED BY USDOC OR IS THIS PAID DIRECT BY INDIVIDUAL MISSION MEMBERS?

8. PHOTOGRAPHIC SERVICES: ESTIMATE COSTS FOR ANY PHOTOS TAKEN AT DOLS 100. USIS HAS NO FACILITIES PROVIDING SUCH SERVICES. PLEASE ADVISE WHETHER PHOTOGRAPHIS DESIRED AT THIS PRICE.

DAVIS

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NNN

Message Attributes

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